



Peaceful and organised at Arena

Working together can be difficult, but also rewarding – if everyone works together and cares about each other. It sounds easy, but sometimes it's just as easy to forget. That is why we created this list that makes working at Arena easy and well – for everyone.

Don't forget your ideas.

After you've shed a lot of blood, sweat and tears over how to solve tomorrow's problems, remember not to leave your ideas behind on the whiteboard or a pile of Post-It notes. Take your work with you at the end of the day to leave the room ready for the next person and their new ideas.

Let your thoughts roam, not your things.

Sometimes it's easy to be absent-minded and leave your things everywhere, so we created a place for everything. Your jacket has a home in our closets, and there are lockers on each floor you can book in our app if your large bag needs a home for the day. If you need more space than that, we can solve it together. Talk to the Arena hosts and they can help you.

Best friends and fragrances.

However cute your pets are, unfortunately we have to ask you to leave them at home since some of our guests have allergies. And remember, we all have different sensitivities to fragrances. Bear that in mind when you splash on perfume in the morning or if you want to eat your lunch while you work.

Take care of each other and the premises.

Remember to treat the furniture, boards, projectors and all other equipment with the same respect and consideration you have for your fellow co-workers. That makes a nicer environment for everyone!

Celebrate.

Celebrations are fun: a birthday, a new deal or just that it's Friday. Our lobby has a licensed bar and if you want to arrange an event, with or without alcohol, we're happy to help. Talk to our Arena hosts.

Speak softly.

We understand that discussions can get lively and that you can be excited that someone's calling. But your volume and your enthusiasm don't need to be at the same levels. Remember to use your indoor voice so that others in the space can continue to enjoy their work. The same applies for your ringtone. If you leave your workplace, remember to take your phone with you. You're welcome to listen to your favourite music, but remember that everyone has different tastes. Please use headphones. There will also be a quiet zone at Arena where we can work – as implied by the name – quietly.

